

# **Study Abroad Program**

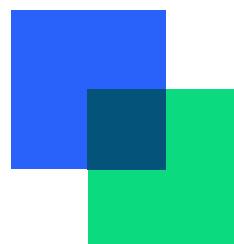
## **at Hof University of Applied Sciences**

Innovative, hands-on, international



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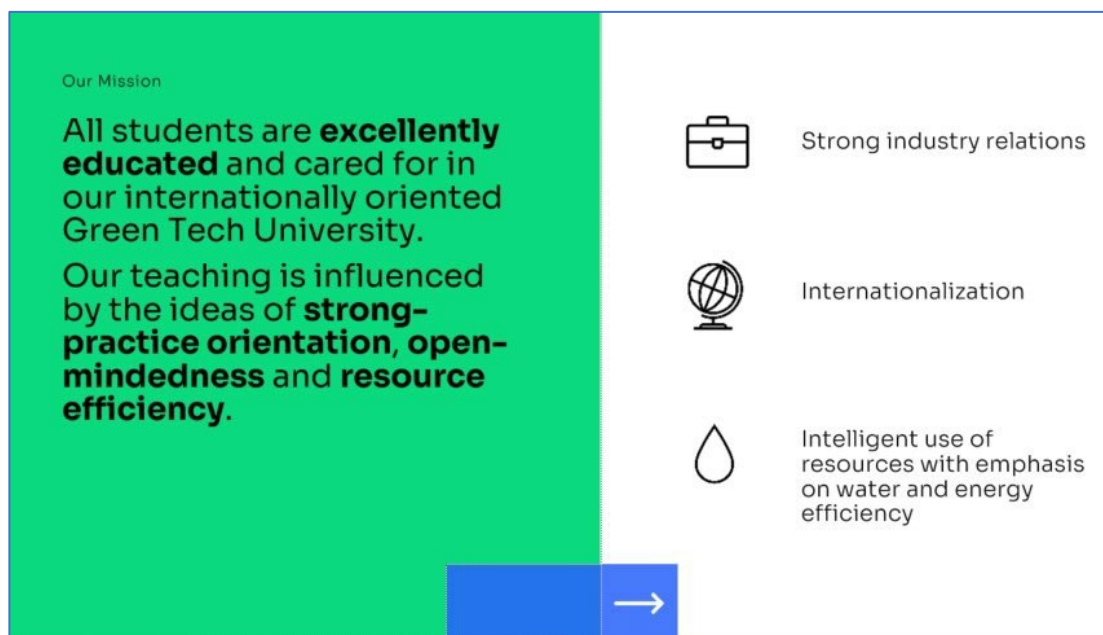


# Hof University: Focused on our students

- Founded in **1994** and run by the Free State of Bavaria
- A **student-centered** and innovative university **focusing on the career perspectives** of all our students
- Number of students: ca. 4,000
- **More than 40 % international students** from more than 60 nations
- Full-time professors and guest lecturers from industry
- Teaching based on **application-oriented knowledge** (projects with industry, site visits, interaction with practitioners)
- Strong **focus on career promoting activities** for students (career talks, field trips, seminars and trainings...)

Student life: Active, authentic and fun

- **Modern study environment** on a very green campus
- Both the cities of Hof and Münchberg and the campuses are **safe** places to live and walk around
- **Active student life on campus** promoting the interaction between German and international students (common social and cultural activities, field trips, weekend excursions)
- **Free sports facilities on campus** (e.g. football, badminton, gymnastics, dancing)
- **24-hours access to computer labs and library**



# Important contacts

**Head of International Office**

*University co-operations*

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**International Student Coordinator Incoming / Outgoing**

*Department of Computer Science*

*Textile study programs*

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**International Student Coordinator Incoming / Outgoing**

*Business Department*

*Engineering Department*

*Department of Interdisciplinary and Innovative Sciences*

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**Erasmus Coordinator**

*Erasmus co-operations*

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**Erasmus International**

**Maximilian Burger (Mr)**

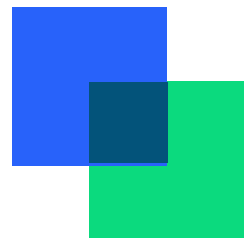
[erasmus@hof-university.de](mailto:erasmus@hof-university.de)

Phone: +49 9281 409 3324

# Our study programs at a glance

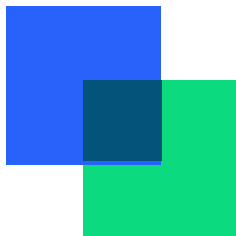
	Language of instruction		
	German only	Partly in German/ partly in English	English only
<b>Bachelor's programs</b>			
<b>Business Department</b>			
Business Administration (B.A.)	<input checked="" type="checkbox"/>		
Business Law (L.L.B.)		<input checked="" type="checkbox"/>	
Economic Psychology (B.Sc.)	<input checked="" type="checkbox"/>		
Economic and Organizational Sociology (B.A.)	<input checked="" type="checkbox"/>		
International Management (B.A.)		<input checked="" type="checkbox"/>	
<b>Engineering Department</b>			
Design and Mobility (B.A.)	<input checked="" type="checkbox"/>		
Engineering Sciences (modular) (B.Eng.) incl. the following focus areas:		<input checked="" type="checkbox"/>	
▪ Electrical Engineering (B.Eng.)		<input checked="" type="checkbox"/>	
▪ Environmental Engineering (B.Eng.)		<input checked="" type="checkbox"/>	
▪ Industrial Engineering (B.Eng.)		<input checked="" type="checkbox"/>	
▪ Materials Engineering (B.Sc.)		<input checked="" type="checkbox"/>	
▪ Mechanical Engineering (B. Eng.)		<input checked="" type="checkbox"/>	
Innovative Textiles (B.Eng.)			<input checked="" type="checkbox"/>
Textile Design (B.A.)		<input checked="" type="checkbox"/>	
<b>Department of Computer Science</b>			
Business Information Systems (B.Sc.)		<input checked="" type="checkbox"/>	
Computer Science (B.Sc.)		<input checked="" type="checkbox"/>	

Media Informatics (B.Sc.)	<input checked="" type="checkbox"/>		
Mobile Computing (B.Sc.)	<input checked="" type="checkbox"/>		
<b>Department for Innovative and Interdisciplinary Sciences</b>			
Communication Design (B.A.)	<input checked="" type="checkbox"/>		
Innovative Healthcare (B.Sc.)	<input checked="" type="checkbox"/>		
Vocational Education in Health Care (B.A.)	<input checked="" type="checkbox"/>		



	Language of instruction		
	German only	Partly in German/ partly in English	English only
<b>Master's programs</b>			
<b>Business Department</b>			
Applied Psychology (M.Sc.)	<input checked="" type="checkbox"/>		
Compliance, IT and Data Protection (LL.M./M.B.A.)	<input checked="" type="checkbox"/>		
Digital Business Management (M.Sc.)	<input checked="" type="checkbox"/>		
Global Management (M.A.)			<input checked="" type="checkbox"/>
Human Resource Management and Labor Law (LLM/MA)	<input checked="" type="checkbox"/>		
Marketing Management (M.Sc.)	<input checked="" type="checkbox"/>		
Supply Chain Management (M.Sc.)		<input checked="" type="checkbox"/>	
Sustainability Law (LL.M.)	<input checked="" type="checkbox"/>		

<b>Engineering Department</b>			
Composite Materials (M.Eng.)	☑		
International Project Management (M.A.)	☑		
Mechanical Engineering (M.Eng.)	☑		
Sustainable Textiles (M.Eng.)			☑
Sustainable Water Management and Engineering (M.Eng.)			☑
Textile Design (M.A.)			☑
<b>Department of Computer Science</b>			
Applied Research in Computer Science (M.Sc.)			☑
Artificial Intelligence and Robotics (M.Sc.)			☑
Computer Science (M.Sc.)		☑	
Information Systems in Public Administration	☑		
<b>Department of Innovative and Interdisciplinary Sciences</b>			
Smart Society (M.Sc.)	☑		





# Our services for international students: Putting your needs first!

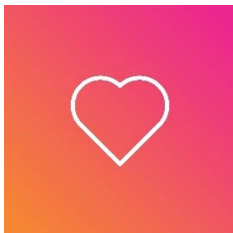
At Hof University, we put special effort into taking care of our international students. Students can look forward to a warm welcome culture and plenty of services from our International Office, including:

- Support with finding accommodation
- Orientation Period before start of studies
- Intensive social and academic guidance
- Assistance with administrative issues
- Special social and cultural activities for integration
- Free German language courses



## Student group “International Student Network“ (ISN)

- A group of highly motivated and active German and international students
- Organize social activities for international students throughout the semester, like International “Stammtisch“ (get together), joint social activities, e.g. city trips, cooking sessions, language café, karaoke night, bowling and much more



Connect to our international student community:

**Instagram @ [hof.university.international](https://www.instagram.com/hof.university.international)**





# General information exchange program

## Academic calendar for exchange students

	Winter semester (1st semester)	Summer semester (2nd semester)
Nomination period for	April 1 – April 30	September 1 – October 31
Application period for	May 1 – May 31	November 5 – November 30
Orientation weeks (mandatory)	last 2 weeks of September	first 2 weeks of March
Lecture & exam period	October 1 - February 15	March 15 - July 31
Lecture-free period	February 16 - March 14	August 1 - September 30

## Language Requirements

For attending lectures in English or German, students need at least B2 according to the Common European Framework of Reference for Languages. Partner universities are in the responsibility of **only nominating students with at least B2** in the language of instruction.

## Workload

According to the guidelines of the European Commission, 60 credits represent the workload of a full year of study; the workload for one semester corresponds to 30 credits.

Credits are awarded only when the module has been completed and all required examinations have been successfully taken. Exchange students can take as many modules as they wish but it is advisable to take no more than 30 – 35 credits.

## Choosing your modules

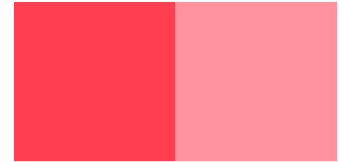
**Undergraduate students** can choose their modules from any of our Bachelor's programs only. **Postgraduate students** can choose their modules from any of our Bachelor's and Master's programs.

However, all exchange students must fulfill the requirements set by their home institution.

For a full list of modules available in English, please check the following link:

[Course catalogue English-taught modules](#)

# Application process



## Nomination by home institution

Every exchange student has to be officially nominated by the International Office of his/her home institution via our <https://hof.moveon4.de/form/622b30d1ce60dc6573236fd1/eng>.

Students need to be nominated before the end of our nomination period:

- For **winter semester: April 30**
- For **summer semester: October 31**

Afterwards, the nominated students will be informed by us about the application process.

## Application deadlines

Students need to apply before the end of our application period:

- For **winter semester: May 31**
- For **summer semester: November 30**

Admission letters will be sent after the application deadline at the latest.

## Required application documents

The following documents are required for an exchange program at Hof University:

- Current academic transcript of records in English language (PDF)
- Passport photo in high resolution (JPG, 300x400)
- Copy of passport or ID Card (for EU citizens) (PDF)
- *Letter of motivation (only double degree applicants)*
- *Short portfolio (only Textile Design applicants)*

## Semester contribution

Studying as an exchange student at Hof University is free of charge. You only have to pay an **administrative fee** to the Student's Union of **approx. 150 EUR/semester** (subject to change). This fee allows e.g. for price reductions in the cafeteria and refectory and includes free public transportation in Hof and Münchberg.



## Further information

### Visa requirements

The local German embassy gives information of visa requirements.

### Health insurance

The German government and the European Union have made it mandatory for all foreign students to have a [health insurance for the entire duration](#) of their studies.

Students from EU countries must present the European Health Insurance Card (EHIC). It is essential that the insurance card is valid for the entire study period.

Students from non-EU countries need to take out either a private health insurance that covers the entire study period or a German statutory health insurance.

**For enrollment, it is mandatory to obtain a health insurance from a German statutory health insurance provider or to take out a sufficient private health insurance which is approved by one of the German statutory health insurance companies.**

### Orientation period

We offer an orientation period for all exchange students before the start of each semester. Students will meet the other internationals during several get-togethers and excursions in and around Hof. They will also be supported in administrative issues and be prepared for their semester at our university (timetable workshop, meeting the professors, campus tours, ...).

Moreover, we provide intensive German language courses on different levels which are free of charge. Participation in our orientation program will guarantee a relaxed start before the actual lectures begin.



# The city of Hof: Cozy and safe



## The city of Hof:

- About 45,000 inhabitants
- Located at the top of Bavaria and in the heart of Europe
- Cozy and safe place to live and walk around
- **Well connected** by train to Munich, Berlin and other cities like Prague
- Hof's region shows the **second-highest industrial density across Europe**, specialized in manufacturing machinery and plastic (automobile) parts, ceramics and textiles
- Companies are mostly small and medium sized = hidden champions
- Ideal location for all outdoor sports (hiking, cycling, skiing, climbing, ...)



## Interesting websites

- [Exchange students at Hof University](#)
- [FAQs Exchange students](#)
- [Hof University](#)
- [DAAD](#)
- [Study in Germany](#)
- [About Germany](#)
- [About Hof](#)



## University address and codes

Hochschule für Angewandte Wissenschaften Hof

Hof University of Applied Sciences Alfons-Goppel-Platz 1

95028 Hof, Germany

[www.hof-university.de](http://www.hof-university.de)

[international@hof-university.de](mailto:international@hof-university.de)

ERASMUS code: D HOF01

EHCE: 28328-LA-1-2014-1-DE-E4AKA1-ECHE

PIC: 949478002

OID E10095533

**Looking forward to welcoming you in Hof!**